



**Executive Committee Retreat
January 16-18, 2019
Cedarbrook Lodge, SeaTac**

Wednesday, January 16 6:00 – 9:00 pm		
6:00 pm	Dinner	Lily
6:00 pm	Welcome and Introductions and Goals for Retreat	Lily
6:30 pm	Agenda Overview	Lily
6:40 pm	Break	
6:50 pm	Success Signals Communication Styles	Lily
7:45 pm	Break	
8:00 pm	Working with Different Communication Styles	Lily
9:00 pm	Adjourn	

Thursday, January 17 8:00 am – 5:00 pm		
8:00 am	Breakfast	Tamarack Hall
9:00 am	Welcome and Agenda Overview for the Day	Brightwood Board Room
9:10 am	Debrief of Success Signals Training What was interesting? What did you learn? How will you use this information?	Brightwood Board Room
9:30 am	Executive Committee Discussion – How We Work Together Characteristics of Effective Teams Impacts of Change on Group Dynamics	Brightwood Board Room
10:00 am	Roles and Responsibilities Board of Directors Executive Committee Ad Hoc Committees Staff Areas of Alignment & Opportunities for Improved Communication Working Statement of Norms Assimilating New Members Ongoing Communications	Brightwood Board Room
10:30 am	Break	
10:45 am	Continue Discussion (as needed) and Next Steps	Brightwood Board Room
12:00 pm	Lunch	Tamarack Hall
1:00 pm	Goal Setting and Work Plan Where do we want to be by the end of 2019? (Goals) Purpose of Work Planning Process Staff Presentation - 2018 Work Plan Review and Accomplishments Overview of 2018 Accomplishments and review of unfinished work items - Staff	Brightwood Board Room



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1:30 pm	Retreat Attendee Discussion Discussion of Financial Target Policy which established this: The Board shall, to the maximum extent feasible, in adoption of the Pool's annual budget, incorporate allocations and contributions which allow and support an optional self-insured retention for liability exposures of \$5 million by 2023 Discussion of Strategic Target Financial Ratios Policy – Establishing new ratios	
3:00 pm	Break	
3:15 pm	Retreat Attendee Small Group Discussion Attendees will break into small groups and tackle remaining topics to identify work plan items for 2019	Brightwood Board Room
4:45 pm	Debrief of Day and Preparation for Friday Activities	Brightwood Board Room
5:00 pm	Adjourn	Brightwood Board Room
6:00 pm	Dinner	Tamarack Hall

Friday, January 18 8:00 am – 12:00 pm		
8:00 am	Breakfast	Tamarack Hall
9:00 am	Welcome and Agenda Overview for the Day	Brightwood Board Room
9:15 am	Work Plan Development Prioritizing possible work items Comparison of planned activities to resources	Brightwood Board Room
10:00 am	Break	
10:30 am	Getting on the Same Page Staff recap of work plan outcomes Outstanding questions and concerns Next steps	Brightwood Board Room
12:00 pm	Adjourn	
12:00 pm	Lunch	Tamarack Hall