



AGENDA

Executive Committee
February 28, 2019
WSTIP Offices ~ Olympia

Phone #
1-415-655-0003

Access Code
809 733 743

Password
Abc123

WebEx: [click here to join](#)

9:00 am CALL TO ORDER – President Staci Jordan Sign-in sheet

1. Roll Call of Members and Introduction of Guests
2. Changes in Agenda/Motion to Accept Agenda

CONSENT AGENDA	Page #
1. Minutes – December 6, 2018	002
2. November 2018 Administrative Vouchers/Checks – Total voucher approval of \$315,127.90 including staff payroll and internet/credit card payments.	007
3. November 2018 Claims Vouchers/Checks – Total voucher approval of \$421,261.67.	015
4. December 2018 Administrative Vouchers/Checks – Total voucher approval of \$353,411.92 including staff payroll and internet/credit card payments.	019
5. December 2018 Claims Vouchers/Checks – Total voucher approval of \$1,227,613.42.	027
6. January 2019 Administrative Vouchers/Checks – Total voucher approval of \$1,749,863.82 including staff payroll and internet/credit card payments.	031
7. January 2019 Claims Vouchers/Checks – Total voucher approval of \$637,650.26.	038

DISCUSSION ITEMS	Page #
1. Executive Committee Retreat Wrap-Up – Jordan	042
2. Small Member Representative Vacancy – Hughes	075
3. RMIS Data Governance Committee – Powell	076
4. Ratios / Ratio Subcommittee Recommendation – Powell & Shinnars	080
5. Coverage Appeal Process – Hughes	095
6. Driver Record Monitoring Program – Christianson & Powell	097

ACTION ITEMS	Page #
1. Adopt 2019/2020 Meeting Schedule – Christianson	109
2. Committee Charters – ER&O and Underwriting	111
3. Clean-Up for Loss Year 2015 -- Christianson	115

EXECUTIVE SESSION
Pursuant to RCW 42.30.110 (1) (i) to discuss with legal counsel representing the agency litigation in which a member acting in an official capacity is a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. The Executive Session is expected to conclude after 60 minutes, unless extended by the Presiding Officer.

STAFF REPORT	Page #
1. Executive Staff Report – Christianson, Adams, Powell	118

SUBCOMMITTEE REPORTS
1. Governance Policy Committee – No report
2. Board Development Committee – No report
3. Emerging Risks & Opportunities Committee – Verbal report
4. Underwriting Committee – Verbal report
5. Coverage Review Committee – Verbal Report

1:00 pm RECAP and ADJOURN – President Staci Jordan

Upcoming Committee Meetings
 Board Development Committee Meeting – 02/28 after EC MTG
 Governance Policy Committee Meeting – 02/28 after EC MTG
 Emerging Risks and Opportunities Committee Meeting – 04/24 @ WSTIP
 Underwriting Committee Meeting – 2/28 (8-9) @ WSTIP
 Coverage Review Committee Meeting – TBD @ WSTIP
 Audit Committee – 04/25 before EC MTG